



# YOUR EXPERT GUIDE TO ALL THINGS TOTARA

The Totara Academy offers Totara Partners and Subscribers a range of learning activities, resources, and programs designed to develop both your knowledge of Totara products and your ability to design and deliver effective learning experiences that have a real, positive impact on your people.

# WHY JOIN THE TOTARA ACADEMY?

The Totara Academy has been designed for learning and development professionals, particularly LMS administrators, content creators and instructors, comprising a comprehensive programme of activities to upskill you and your team. This helps you get the most out of your Totara product investments and build your confidence that you are building best practice learning solutions for your audience. Because it's fully certified, you will acquire valuable accreditation that will support you throughout your career.



Totara Learn for beginners



Creating users in Totara Learn



Seminar management



Reporting



Hierarchies and job assignments



Programs and certifications



Courses and categories



Audiences

## **ACADEMY COURSES**

The Academy includes a growing range of feature-focused learning resources that provide you with a comprehensive and practical understanding of the key functionality available within Totara products. Academy courses also provide best practice guidance for course creators to build engaging learning.

Courses are released at regular intervals to keep your knowledge fresh and up to date with new functionality as it becomes available.

# WHAT TYPES OF CERTIFICATIONS ARE AVAILABLE?

We currently offer certified programs for Site Administrators and Performance Management on a range of versions of Totara Learn. Our programs will continue to grow and evolve with our products.



The **Totara Learn Site Administrator** program is aimed at anyone who administrates a Totara Learn site and seeks to demonstrate their knowledge and skills.



The Performance Management Site Administrator program is aimed at anyone who administrates the performance management elements of a Totara Learn site.

# **TOTARA ACADEMY Q&A**



### When can I start?

You can get started any time. Simply enrol in the Totara Community to get access to the Academy.



#### How much does it cost?

Anyone can join the Totara Community for free and access the Academy. Staff of Totara Partners and Subscribers enjoy full access to all Totara product learning resources. The Academy also offers access to the Skills Journey which does require a subscription.



### **READY TO GO?**

Create an account at

totara.community